



## ABBOTTS ANN VILLAGE SHOP ASSOCIATION Annual General Meeting

### MINUTES

Tuesday 20<sup>th</sup> June 2023

Abbotts Ann School 7.00pm – 32 people in attendance

	DETAILS	ACTION
1	<p><b>APOLOGIES FOR ABSENCE</b> None received</p>	
2.	<p><b>MINUTES OF THE PREVIOUS MEETING</b> Minutes from AGM held in 2022 were proposed by Gill Else and seconded by Paul Stanton 0 Against, 0 Abstentions. Motion passed.</p>	
3.	<p><b>CHAIRMAN'S REPORT</b> Full report is available to read. In Summary: A good year for the shop celebrating our 20<sup>th</sup> Anniversary in September. We had events outside the shop during the Village Fete, a balloon arch and a wonderful cake made by Polly Whyte. Many took part in the watercress guided walk. Thank you to Judeth Dashwood for organising it. Thank you to Steve Randall for his work with the Flat above the shop. Dee Howarth ensured we had new tables for the outside of the shop. Keith Saunders is thanked for his work to ensure the shop has fast and strong broadband and our card reader is in the correct location. Thank you also to Maureen Flood for her support. We also want to thank Julia Rowling who will be stepping down from her role as Shop Manager in October, and we thank her for her hard work and significant contribution during this year and importantly throughout the Covid months. Flowers were presented to Julia. Thank you also to Elizabeth Howard who has been a volunteer and on the Shop Committee since its inception and this year has completed here 20<sup>th</sup> year on the Committee. Flowers were presented.</p>	
4.	<p><b>TREASURER'S REPORT</b> Full report is available to read. In Summary: This is a report relating to year ending 31/12/2022 We had a modest surplus of £7,000 at the end of the financial year, despite a reduction of 2% in our turnover and hence our footfall in the shop. The profit does not come at the expense of the customers but is supported by the rental of the flat. Reserves have been set aside for an upgrade of the flat kitchen when the existing tenant moves out. Smaller projects and upgrades have been completed in the flat during the year. There have been no major capital expenditures this year, which has further contributed to keeping costs in check</p>	
5.	<p><b>MOTION TO ACCEPT ACCOUNTS FOR 2022</b> Proposed by Elizabeth Howard and seconded by Vivienne Asbee 0 Against, 0 Abstentions. Motion passed.</p>	
6.	<p><b>MOTION TO ACCEPT SURPLUS TO BE HELD IN GENERAL RESERVE</b> Proposed by Jackie Stanton seconded by Dee Howarth Motion passed.</p>	
7.	<p><b>MOTION TO ACCEPT UNAUDITED ACCOUNTS FOR 2023</b> Chairman requested approval to present un-audited accounts for the 2023 financial year. Proposed by Steve Randall seconded by Gill Else</p>	

8.	<p><b>POST OFFICE REPORT</b></p> <p>Maureen updated us on details of the PO limited plans for postal services in the future. She has worked with Keith Saunders to ensure that the PO and shop have a faster broadband connection and is working on ensuring that new services are brought into the Village PO. In particular, collection and delivery services will help to bring in more customers and support a wider range of products and services offered.</p>	
9.	<p><b>The Chairman then opened the floor to questions:</b></p> <ol style="list-style-type: none"> <li>1. From Paul Stanton. Has the number of Abbotts Ann Village Shop “Friends” increased. Chris Davis confirmed that we have seen a number of additional Friends come forward this year following Dee Howarth’s work outside the shop earlier in the year to tell people about the “Friends” There are also forms inside the shop if anyone else wished to show their continued support of the shop.</li> <li>2. From Paul Stanton. Was any progress made on Solar Panel installation on the shop roof. CD commented that there could be a future in the shop contributing to a whole village solar installation should this ever become viable.</li> <li>3. A follow-on question asked if we could consider a wind turbine. Maureen Flood replied that a Project at Test Valley were reviewing the suitability of a wind farm. It was also commented that it was unlikely to be viable due to low wind speeds and low flying aircraft.</li> <li>4. Jackie Stanton asked if Amazon deliveries to the PO knew the opening times of the PO. MF replied that yes, they did, and it was on their hand-held device, but it was generally down to human error that they tried to deliver when the PO was closed.</li> <li>5. John Barlow asked why Administration costs had reduced so significantly this year. Mike Bird explained that it included Capital equipment, which was purchased last year but not this year.</li> <li>6. Jackie Stanton asked if it was appropriate to have a picture or story board of the original Shop Committee on display in the shop together with information about the 5-year building project. CD agreed we should consider this.</li> <li>7. Jackie Stanton suggested that we needed to encourage new residents of the village to use the shop. A welcome pack was suggested. We believe Graham Platford has a welcome pack that is currently being used. Committee to consider approaching Graham.</li> <li>8. Ann Kelly commented that a recent visitor from Andover loved the Village shop and was very impressed with what a charming and lovely village shop it was.</li> <li>9. Alan Burt commented that we need to make sure that the Village Shop survives into the future.</li> <li>10. Sally Coffey wanted to express her thanks to the amazing volunteers as someone very reliant on the convenience of the shop.</li> <li>11. Julia Rowlings thanked the Committee for their support and guidance during the year on behalf of herself and Judeth.</li> </ol>	
10.	<p><b>ELECTION OF MANAGEMENT COMMITTEE</b></p> <p>8 nominations were received for the Management Committee:</p> <p>Mike Bird Chris Davis Elizabeth Howard Dee Howarth Paula Grant Vivienne Asbee Steve Randall Margaret Veale</p> <p>All 8 were appointed to the Committee. Proposed by Maureen Flood and seconded by Alex Pugh</p>	
11.	<p><b>Meeting closed at 7.55 p.m.</b></p>	